



Midland Public Library Board

COMMITTEE INFORMATION AND APPLICATION CRITERIA

(Applicants should include in their application experience that relates to the criteria and why they would like to serve on the Committee).

The Board meets once a month, on the 3rd Thursday of each month at 6:00 p.m. at the Library. Special meetings may be called with reasonable notice. Agendas including staff reports are circulated typically on the Thursday prior to the next scheduled meeting.

The Board is the employer of the CEO of the Library and provides general supervision and direction of the operations of the Public Library and its staff and shall seek to provide a comprehensive and efficient Public Library service that reflects the community's unique needs while making such rules as it may deem necessary regarding the use of Library services.

To this end, the Board develops and approves an annual budget which it submits to Council for approval. While Council may amend that proposed budget, once it is approved, the Board will supervise its management over the year.

The Midland Public Library Board is a corporation under the Public Libraries Act. To be qualified to be appointed, a person must be: at least 18 years old; a Canadian citizen or permanent resident; a resident of Midland and not an employee of the Board or the Municipality. Members are encouraged to have an interest in the Library and possess a familiarity with Human Resources and financial management. Enthusiasm for community involvement is also an asset.

The Midland Public Library Board aims to recruit individuals who have backgrounds with a variety of skills, including but not limited to: experience with fundraising, boards and governance; diversity knowledge; grants (sourcing and eligibility) marketing and legal knowledge.

The Board is comprised of 9 members, with one being a member of Council, seven members appointed by Council and one Tiny Township resident recommended to Council by the Township of Tiny. The term for all non-Council members is consistent with the appointing Council's term of office.

The Midland Public Library is committed to recognizing, supporting and celebrating the diversity in our community, including residents who are: Black; Indigenous; 2SLGBTQIA+; belong to other racialized groups; persons with disabilities and the general population.

www.midlandlibrary.com • 320 King Street, Midland, ON L4R 3M6 • 705-526-4216

THIS IS THE PLACE.



Application for the Midland Public Library Board

The Midland Public Library Board is a group of dedicated volunteers who provide guidance to the library through strategic planning and support. They work with the Library CEO to create/update policies, create strategic vision, and approve annual operating and capital budgets. Library board members are proactive in promoting the library and its services and also participate in fundraising and community events.

Please include a resume or a letter describing your experience and strengths.

CONTACT INFORMATION:

Full Name: _____

Address: _____

Telephone No.: _____

Email Address: _____

Preferred contact method: **Telephone** **Email**

The Public Libraries Act sets the requirements of Library Board trustees. As per the Act, please indicate whether you are:

- | | | |
|---|---------------------------|--------------------------|
| a) At least 18 years old | <input type="radio"/> Yes | <input type="radio"/> No |
| b) A Canadian citizen or permanent resident | <input type="radio"/> Yes | <input type="radio"/> No |
| c) A resident of Midland or Tiny | <input type="radio"/> Yes | <input type="radio"/> No |
| d) Employed by the Midland Public Library, Town of Midland, or Township of Tiny | <input type="radio"/> Yes | <input type="radio"/> No |



Eligibility Requirements

1. Why do you want to volunteer for the Midland Library Board?

2. Please indicate any experience and/or qualifications that you feel would be an asset to the Midland Library Board.



3. Have you previously served on a community volunteer committee or a municipal board or committee?

- Yes No

If yes, indicate the name of the Board or Committee, your role and the years of service

4. What other volunteer work do you participate in currently? In the past? Please provide specifics?

5. Are you a member of the Midland Public Library?

- Yes No

If yes, how do you use the library; eg. what services to you use? How often do you visit?



6. The following is a list of specific skills/knowledge that are considered to be assets (although not requirements) for Midland Public Library Board membership. Please indicate your level of knowledge/familiarity/experience with each:

- | | | | |
|----------------------------------|---------------------------------|----------------------------|----------------------------|
| Policy Governance | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Strategic Planning | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Marketing | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Finance | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Community Development | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Fundraising | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Law | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |
| Diversity, Equity, and Inclusion | <input type="radio"/> Extensive | <input type="radio"/> Some | <input type="radio"/> None |

7. How would your professional and/or lived experience support the diverse language, identity, cultural heritage and/or lived experiences served by the Midland Public Library?



Signature: _____

Date: _____

Return completed application to:

Sarah Cathcart
Deputy Clerk, Town of Midland 575
Dominion Avenue
Midland, ON L4R 1R2
Telephone: (705) 526-4275, ext. 2208
Fax: (705) 526-9971
Email: scathcart@midland.ca

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act 2001, S.O. 2001, c. 25, and will be used to determine eligibility for potential appointment to the Midland Public Library Board. Please contact the library for availability of accommodations for applicants with a disability